



Highland Partners is an equal opportunity employer.

Sr. IT Technical Recruiter - Apps. & Infrastructure

Location: Dallas - Ft. Worth
Job Number: 00501-2613

Our Company

Highland Partners Consulting is a Dallas-Based IT professional services company delivering IT services across multiple industries. Candidates must be eager to grow our team and assist our clients with their complex IT infrastructure needs. All candidates must appreciate and support a strong *values system* and adhere to *conduct above reproach*. At Highland Partners, we value our team members and provide rewards that are commensurate with contributions.

Position Description

The Highland Partners Consulting Team is in need of either a part-time IT technical recruiter or an independent recruiter's services to help us obtain best-in-class IT talent for our clients' consulting, engineering, development and project management needs in the areas of applications and infrastructure. The right candidate will possess their own recruiting tools and be used to working alone and unsupervised. The selected candidate must be able to successfully demonstrate a history of matching skills with the right talent within minimum timeframes. All candidates must be comfortable working from a home office or personal office environment.

Skill Requirements

- Recruit qualified candidates by engaging in sourcing activities to include, but not be limited to: market research (i.e., job fairs, job boards, etc.), identifying candidate sources, cold calling, recruiting calls, attending seminars and networking events
- Determine and implement appropriate recruiting techniques for market, industry, skill set, and region
- Evaluate market conditions and ensure candidate inventory population stays at appropriate levels to accommodate anticipated client demand
- Maintain relationships with candidates not currently on assignment
- Qualify candidates by conducting telephone and in-person interviews to obtain work history, education, training, job skills, and salary requirements
- Coordinate drug screens and background investigations
- Analyze client requirements against qualifications of candidates and match the best candidate with client needs
- Package the candidate for presentation to client
- Present job opportunity to the candidate and negotiate compensation
- Three to five years as a Sr. Technical Recruiter
- Highly organized, able to balance and prioritize a solid book of business
- Excellent understanding of the functions of large IT departments
- Professional, Adaptable and Resilient - able to take no for an answer yet still apply 100% effort throughout the work day

Highland Partners Consulting, LLC

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