

Position Description

Highland Partners Consulting LLC is an IT professional services company delivering IT solutions across a broad spectrum of industry groups. We are interested in candidates that are eager to support our team as we take on the tough challenges of our clients' complex IT infrastructure needs. All candidates must appreciate and support a strong values system and adhere to conduct above reproach. At Highland Partners, we value our team members and provide rewards that are commensurate with contributions.

The project manager in this role must be trained and experienced in project management tools and methodologies. Candidates must work well in a team environment, and be comfortable in a lead role. Travel is expected to be 75% on average. The selected candidate will be accountable for the entire project life cycle, which begins with the feasibility phase of the project, through shutdown and/or turnover. Candidates are expected to be familiar with PMI's Body of Knowledge. Other similar methodologies could be acceptable as well. The position requires the ability to collect requirements from the client, organize the project team, develop the plan, skillfully implement the plan, and shutdown the project according to key success factors.

Required Skills and Experience

- Minimum of five years experience managing medium size projects
- Experience managing projects of moderate complexity
- Leading teams without having direct line management authority
- Ability to manage scope, schedule, resources, and financials
- Must possess strong client interfacing skills
- A long track record of verifiable project success
- Experience using a well known project management tool

Preferred Skills and Experience

- Experience using MS Project and/or MS Project Server 2003
- Ability to react quickly to changing requirements or circumstances
- Strong presentation skills especially with client audiences
- Project management certification

This position could be contingent upon newly signed business. This position could be subject to a 1099 work arrangement.